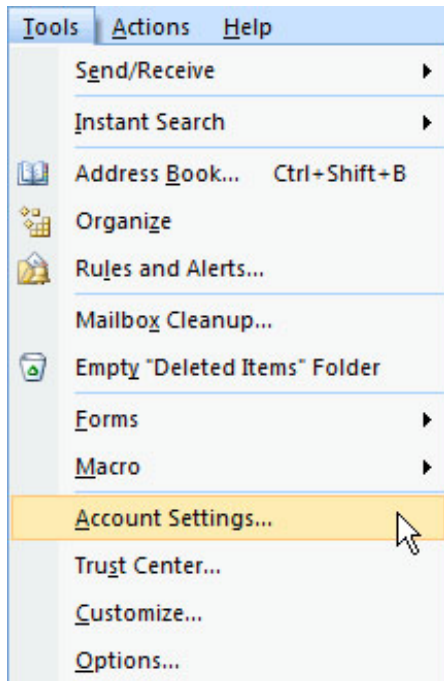
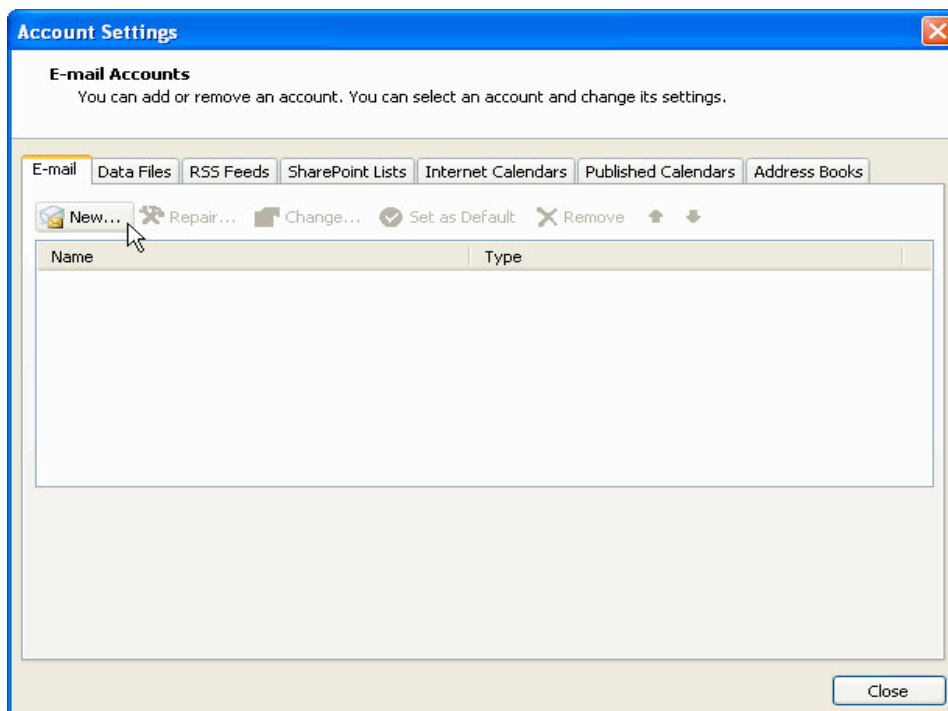


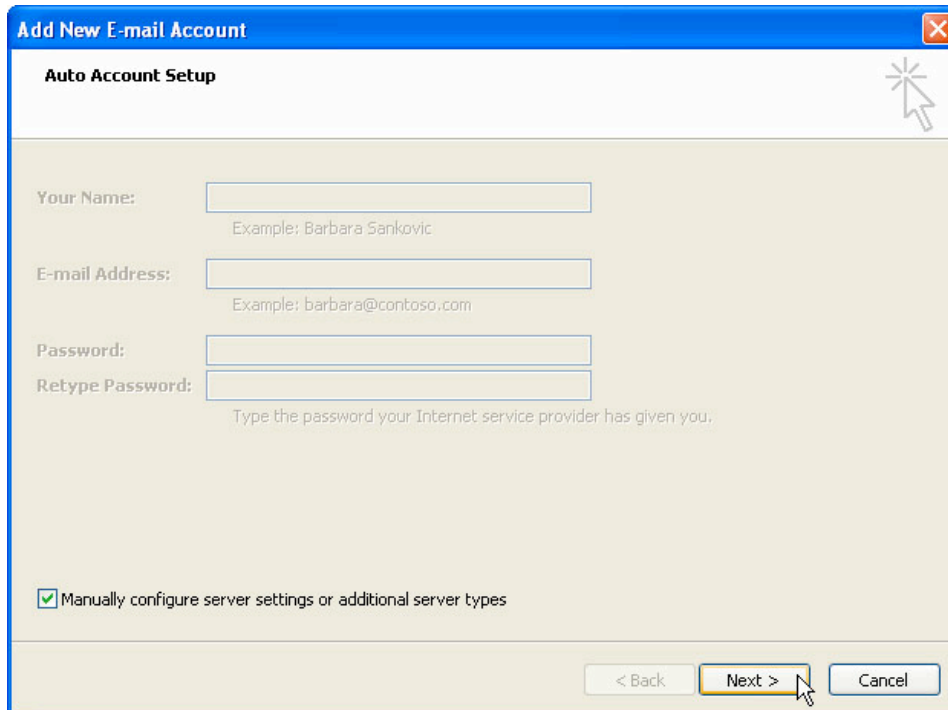
1. Click on **Tools** menu and select **Accounts**



2. Select **New**

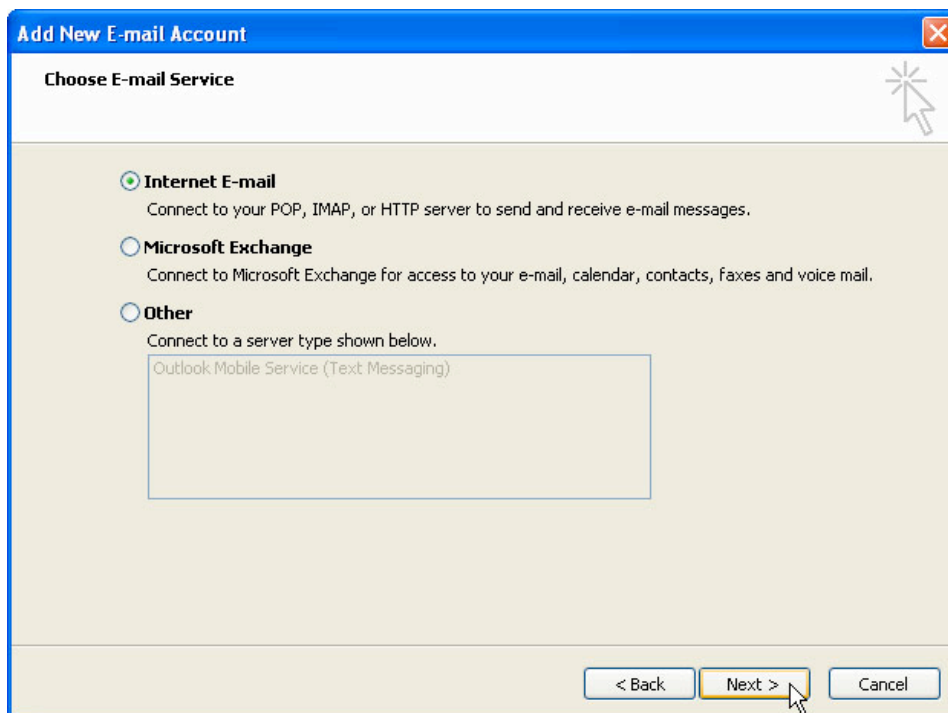


3. Select **"Manually configure server settings or additional server types"** and click **Next**



The screenshot shows the 'Add New E-mail Account' dialog box with the 'Auto Account Setup' tab selected. The dialog has a blue title bar and a close button in the top right corner. The main area contains four text input fields: 'Your Name:' with an example 'Barbara Sankovic', 'E-mail Address:' with an example 'barbara@contoso.com', 'Password:', and 'Retype Password:' with a note 'Type the password your Internet service provider has given you.'. Below the fields is a checked checkbox labeled 'Manually configure server settings or additional server types'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.

4. Select **"Internet E-mail"** and click **Next**



The screenshot shows the 'Add New E-mail Account' dialog box with the 'Choose E-mail Service' tab selected. The dialog has a blue title bar and a close button in the top right corner. The main area contains three radio button options: 'Internet E-mail' (selected), 'Microsoft Exchange', and 'Other'. Below 'Other' is a text box containing 'Outlook Mobile Service (Text Messaging)'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.

5. Enter account information

User Information

Your name: Display name
E-mail Address: Enter your full e-mail address supplied by ShockWare

Server Information

Account Type: POP3
Incoming mail server: shockware.com
Outgoing mail server: shockware.com

Logon Information

User Name: Eg. your e-mail is user@shockware.com you would enter **user**
Password: If you do not know your password, please contact ShockWare

Add New E-mail Account

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

Remember password

Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

6. Click **Finish**

